

INTER OFFICE MEMORANDUM

DATE: May 1, 1995

TO: All Divisions and Districts

FROM: Robert L. Walters, Assistant Chief Engineer - Design

SUBJECT: Designation of Metric Plans

As we move forward in our conversion to metrics there is a need to clearly distinguish metric plans from conventional English plans.

The attached sheet illustrates the metric logo which is intended to be affixed to the lower right corner of all metric plan sheets for AHTD construction jobs.

Beginning with jobs scheduled for the July 19, 1995 letting, metric jobs should carry the attached logo.

Attachment

Cc: Director
Deputy Director and Chief Engineer
Chief of Administration and Public Affairs
Assistant Chief Engineers

